



Idaho State Liquor Division  
P.O. Box 179001  
Boise, Id 83717-9001

## INDUSTRY ADVISORY

APRIL 5, 2010

### **INBOUND PALLET CONFIGURATION CLARIFICATION**

#### Background:

The Idaho State Liquor Division (ISLD) is nearing completion on our Automated Storage and Retrieval System (AS/RS). Commissioning for this automated pallet storage module is set for **May 1, 2010**.

The use of this automated equipment requires that every pallet being delivered to ISLD must comply with the following size standards. These standards will be automatically verified on every pallet entering the AS/RS:

Maximum Pallet Height, **including pallet:**  
**72"**

Maximum Pallet Weight:  
**2,800 lbs**

Maximum Pallet Width:  
**46"**

Maximum Pallet Length:  
**54"**

#### **All In-bound pallets or slip sheet stored pallets must be stretch wrapped.**

Products may still arrive on slip sheets. The dimensions of products on slip sheets must comply with the above standards. Products which arrive on slip sheets will be transferred to standard GMA pallets and the total height when transferred must not exceed 72" in height.

GMA 40" x 48" pallets are required. GMA pallets must be Grade A or Grade B.

Non-complying pallets:

At its option ISLD may elect to do any of the following to bring pallet dimensions into compliance:

1. Refuse to accept delivery until pallets are repackaged and compliant.
2. Require Idaho Sales Representative or Designated Broker to take possession of non-compliant pallets until repackaged and compliant.
3. ISLD may restack or down-size pallets to bring pallets into compliance.

ISLD will charge \$50.00 per pallet for any additional material handling that may be required, regardless of the time required. These extra handling charges will be reported and will be credits against remittance invoices.

These standards should be implemented immediately since ISLD plans to transfer pallets into the AS/RS as soon as commissioning is complete.

If you have questions please call:

Bill Applegate, Product Manager  
208-947-9456